

MINUTES, ARIVACA FIRE DISTRICT

July 18, 2013

The Arivaca Fire District governing Board met Thursday, July 18, 2013 at the Arivaca Fire Station, 16091 West Universal Ranch Road, Arivaca, Arizona.

1. CALL TO ORDER

Terry Tompkins called the meeting to order at 7:00 PM

2. ROLL CALL OF BOARD MEMBERS

Present: Kathleen Wishnick
Terry Tompkins
Gene Gibson

Absent: Mark Dresang
Omar Rood

2. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance.

3. APPROVAL OF MINUTES

A. Regular session of June 20, 2013

Gene made a motion to accept the minutes and Kathleen seconded.

Terry called for a vote. Motion carried 3-0.

4. CALL TO THE PUBLIC

Kathleen Wishnick wanted to say Thank you to the personnel that went to Prescott for the services and to help out. She stated all the personnel have her support every day they go out.

5. REPORTS AND CORRESPONDENCE

A. A power point presentation was submitted by Fire Chief Scott Van Boerum for June, 2013
Personnel Update – 27 personnel on roster; 1 new volunteer

- Administrative

Had monthly officer's meeting

Set up for hiring test

Assisted Yarnell FD with administrative Tasks

Portable radios inventoried

Storage area upstairs cleaned and organized

Inventory of PPE completed

Replaced various light bulbs

Installed land line telephone on wall

Day room HVAC unit repaired

- Lifeguard Program

Pool attendance (June) income- \$373.00

\$4,000 contract income

\$6,000 donation from Kinder Morgan

\$500 donation from the AFD Auxiliary

\$400 donation from TRICO

Income to date: \$11,273.00

Expenses to date: \$8,752.60

- Ordering of Supplies

ALS supplies: None

BLS supplies: None

- Calls

22 calls for June, 2013.

- Trucks/Equipment Status/Maintenance/Repairs
 - Engine 501-Red line added to reel
 - Brush 501 – 4 rear tires; awaiting new part for front left steering knuckle
 - Tender 501 – New front tires ordered; air leak on PTO line needs to be repaired
 - Tender 502 – Structural protection line added
 - Rescue 501 – Replaced two front tires
 - Rescue 502 – Starting problem still being diagnosed
 - Utility 501 – Front end repaired and alignment

- Training classes held
 - 5 personnel attended IV Training

- Grants

2012 Wildland Fire Hazardous Fuels Reduction Grant-\$28,918.25 reimbursement request
Kinder Morgan - \$6,000 for pool program

Applications:

AFG 2012-SCBA-\$49,000 in peer review

2013 SHSGP – Laptop and Air Monitor - \$23,098

2014 GOHS – Pneumatic struts and Air bags - \$29,256

20133 Greater Green Valley Community Foundation Grant - \$10,000 submitted by Auxiliary

2013 Arizona Wild Fire Hazardous Fuels Reduction - \$303,000

2013 TO Revenue Sharing – Type 6 Engine - \$71,000

2013 SAFER Mentorship program - \$470,000

- CON Update

Sent in Application 12/14/2012

Received letter from AZDHA – 1/25/13

Sent reply – 2/3/2013

Received letter from AZDHA – 3/28/13

Number of Transports

Revenue questions – Contract and bad debt

Personnel Hours – FTEs

Equipment Depreciation

Sent reply 4/15/13

Conference Call with AZDHS – 5/10/13

Review Cost/Revenue report

Sent Final 2012 Financial review

Awaiting rate determination letter

Received email from AZDHA – 06/10/2013

Received a letter with their findings the week of June 24, 2013

Southwest has sent a letter; Tubac is sending a letter; DHA is talking to the Attorney General to see if they can waive the hearing

- Web update

Nothing to report.

- Legislative Update

Not in session

B. Chairperson's Report

No Report; Omar was not at this meeting

C. Treasurer's report

- Kathleen Wishnick gave the account balances for June, 2013.

Gene made a motion to accept the treasurer's report and Terry seconded.

Terry called for vote and the motion carried 3-0.

- Fire Chief Scott presented the budget vs. actual expenses for this fiscal year and accounts receivable to date.

6. BUSINESS

A. Discussion/Motion/Action on 5 year pay schedule

- Chief asked if this could be tabled until the next meeting.
- B. Public discussion and update from operations on formation of emergency disaster plan committee
Chief commented that he was waiting for the new radios.
 - C. Addendum to Chief's Contract
Terry commented this was to reflect the fiscal year budget that was passed. Gene made a motion to accept the addendum to Chief's contract and this was seconded by Kathleen. Terry called for a vote. Motion carried 3-0.
Chief commented that this was on hold due to Wildland fire season
 - D. Public Discussion/Motion/Action on Service Charges
Chief asked this to be tabled until next month
 - E. Public Discussion on Volunteer Incentive Program
Chief commented that he had revamped this; he stated the volunteers would be reimbursed for gas and meals and this is not taxable. Chief asked this to be removed from the agenda.

7. CALL TO PUBLIC

Sofia who works at the Humanitarian Aid stated there would be a public Forum at 2 pm on July 20th, 2013 and she appreciated the work of the firefighters.

Kathleen Wishnick commented the Arivaca Mercantile collected \$262 for West Volunteer Fire Department in Texas; she also stated a plaque with the fireman's prayer on it was sent.

8. ADJOURNMENT

Kathleen made a motion to adjourn and Gene seconded. Terry called for a vote. Motion carried 3-0. Terry adjourned the meeting at 7:40 PM.

Approved August 15, 2013

Omar Rood

Terry Tompkins