

# MINUTES, ARIVACA FIRE DISTRICT

December 20, 2012

The Arivaca Fire District governing Board met Thursday, December 20, 2012 at the Arivaca Fire Station, 16091 West Universal Ranch Road, Arivaca, Arizona.

1. CALL TO ORDER

Omar Rood Called the meeting to order at 7:00 PM

2. ROLL CALL OF BOARD MEMBERS

Present: Kathleen Wishnick  
Gene Gibson  
Terry Tompkins  
Mark Dresang  
Omar Rood

2. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance.

3. APPROVAL OF MINUTES

A. Regular session of November 15, 2012

Terry made a motion to accept the minutes and Kathleen seconded.

Omar called for a vote. Motion carried 5-0.

Gene asked if minutes could go to a bullet type. Omar commented that he personally liked the minutes as they were. Omar asked if anyone else wanted to see the minutes not written out.

4. CALL TO THE PUBLIC

5. REPORTS AND CORRESPONDENCE

A. A power point presentation was submitted by Fire Chief Scott Van Boerum for November, 2012 and presented by JR Schmidt, Fire Chief Scott was given the presentation via conference telephone call

JR Schmidt gave his qualifications which included Firefighter, EMT, State fire inspector, Wildland firefighter II, Hazmat 1<sup>st</sup> responder, Rope Rescue I, Weapons of Mass Destruction 1<sup>st</sup> Responder and he is sure there may be some he has forgotten. Kathleen asked if he was working anywhere else. JR responded he was working at Benson Fire. Kathleen asked why he liked coming to Arivaca and JR responded because he likes the people.

- Personnel Update

There are 24 responders currently active on the roster.

0 new volunteers

9 personnel responded

0 volunteer application

Paid paramedic hours – 840

Volunteer Hours – 1,712

Current Volunteer Paramedics – 0 volunteer

Current Paid Paramedics – 3 shifts with 2 paramedics.

Personnel hired – None

- Administrative

Work continuing on renovation of bathrooms and the new engine was put into service.

- Lifeguard Program

Initial contract discussions ongoing: Chief had a meeting with Principal Heinzelman

Discussed worker's compensation insurance with our insurance provider.

Working with the Red Cross to form training center with AFD

AFD Plans to run classes this fall including

Lifeguard instructor class in December, 2012

Lifeguard class in April, 2013

Water Safety instructor class in January 2013

Swimming classes

- Ordering of Supplies

ALS supplies: IV supplies and CPAP equipment

BLS supplies: Oxygen cylinders refilled

- Fire Call

1 Fire Calls – controlled burn on private property

- EMS Calls

11 calls for November. There were 6 transports, 6 via ground; 0 via air. There were 5 refusals.

Chief commented that with the paramedics now and the heart monitor, we can make medically educated discussion as to whether they need to be flown out or not. Omar commented that is a benefit to having paramedics.

- Trucks/Equipment Status/Maintenance/Repairs

Engine 501 had new ladders and hand tools placed into service.

Rescue 502 had the alternator replaced. Several other problems include the computer issue with transmission slipping. Hopefully that will be back this coming week.

- Training classes held

7 personnel attended the New Engine Training

4 Personnel attended Pumper Operations

Preparing for 2013 Pack test – Two new vest ordered and received from VFA grant

- Grants

FY 2011-VFA - waiting for reimbursement for wildland equipment

GOHS FY 2013- Extrication tools have been ordered

Greater Green Valley Community Foundation Grant applied for by the auxiliary. They received \$2,000 for paramedic training and that is currently in a CD waiting for someone to go to paramedic school

2012 Wildland Fire Hazardous Fuels Reduction Grant-awarded \$87,443.63 for fuel reduction work; the state has signed the contract with the Federal Government. They have sent the contract to us and Fire Chief has signed it and sent it back.

Walmart Community Grant: awarded \$375 for smoke detectors and fire extinguishers for Arivaca Community Center; just have to hang the extinguishers

Green Valley White Elephant - \$20,000 was awarded the auxiliary toward the new ambulance.

This will be talked about later.

Applications:

\$529,000 for AFG 2012-SCBA, Type III engine, Type VI engine and ambulance

\$354,887 for Safer 2012

2012 VFA Grant for \$19,650

Mark asked if Fire Chief had assigned anyone to put in the fire extinguishers. Fire Chief stated he would talk to one of the captains this coming week and get it done.

B. Omar did not have a report this month

C. Treasurer's report

- Kathleen Wishnick gave the account balances for November 2012.

Terry made a motion to accept the treasurer's report and Gene seconded.

Omar called for vote and the motion carried 5-0.

- Fire Chief Scott presented the budget vs. actual expenses for this fiscal year and accounts receivable to date.

Gene asked Fire Chief if he had any knowledge of the Arivaca Fire District being on the Sahuarita School District board agenda. Fire Chief commented that he had to contact

Principal Heinzelman and check with him as to the status. Chief has spoken with Principal Heinzelman about the upcoming summer contract and we want to get paid for last year's before we start this coming year. Gene commented that we need to know if we have to eat it or not. Gene stated the swimming program is important to the kids out here.

6. BUSINESS

- A. Discussion and update from operations on formation of emergency disaster plan committee. Fire Chief Scott Van Boerum stated there was no update.
- B. Public Discussion/Action/Motion on Service Charges for people inside our service area but outside the district.  
Terry commented that he was still compiling the list of people that own property outside the district area but inside the service area.
- C. Update on the Audit/Review and discussion on progress  
Patti commented that a copy of the draft submitted was in everyone's folder as well as a copy of the letter that was signed by Omar and Terry. Patti commented that she did have a few questions regarding the review and she had emailed Mr. Saunders and was awaiting his response which would be after Christmas. She asked if any other board members had questions to please email her so she could send them to Mr. Saunders.  
Gene commented that it was pretty easy to read and follow.  
Kathleen commented that some meetings were at the community center. Patti commented that they were special meetings.
- D. Report from Susie Ramsey, President of the Auxiliary  
Susie gave balances for the Auxiliary and stated there was currently about \$3,600 for station supplies however they did have to have some for Bingo Payout. She commented that she deposited \$20,000 into savings from the White Elephant grant for an ambulance. Kathleen congratulated Susie on the grant. Fire Chief Scott stated he had budgeted for \$4,000. Patti commented that Susie did a great job on the grant because she was not familiar with writing grants. Susie also commented that there were no current fund raisers. Susie commented she had resigned as president. The Chili Cook-off was still going to be planned for 2013. Patti commented that Jim Meade, Abe Figuerora, Beth and Patti sold hot dogs and hamburgers at the Buenos Aires event. Mark and Gene commented about car and tractor groups/clubs that might come down for the cook-off. Susie commented that she had attended a seminar by the Greater Green Valley Community Foundation about a fund raiser coming up that she did not think we qualified for. It will be an on line giving event on the 20<sup>th</sup> of March. Anyone that is not a foundation or support group can participate.
- E. Public Discussion/Motion/Action on financing of new Fire Truck (Engine 501).  
Omar stated that he had asked Chief before the meeting about financing. He stated Chief had commented there was no bank approval and Chief was going to submit more paperwork. Fire Chief stated the Bank wanted something more official like the review.  
Omar feels like the bank is just leading us on.  
Kathleen commented that at the last meeting the board had talked about other banks that would lean more favorably toward financing a fire truck.  
Omar commented that if we don't have an answer by the bank at the next meeting then we would have to go to a plan b.  
Omar stated some conditions to ask for on an RFP and include A) provide security (lien on the truck) B) Payment terms would be no more than one payment a year in February, C) No prepayment penalty. Basically the RFP would be what would be the simple interest rate charged.  
Gene asked if any of the groups that give away funds invest any funds and maybe we could check with them. Omar stated he did not think they invest, he thinks they only give away monies.  
Mark mentioned Project Pep. He said he would check with them.  
Susie Ramsey asked about Small Business Loan.  
Fire Chief commented that there were companies that cater to equipment financing and he would check into them.

Omar asked Chief to talk to Ron.

Chief commented he would talk to Ron, follow up with the bank and find out about equipment financing companies.

E. Public Discussion/Motion/Action on ALS response charge to District taxpayers

Omar stated at the last meeting he commented that the board should set up a committee to review the charges that have been made and the payments to individuals. He asked if anyone had thought about that since the last meeting.

Mark asked for clarification.

Omar commented to see about a payment schedule.

Chief commented that collections were under operations as per the billing policy approved by the board and it would also be a HIPPA violation.

Omar commented that another item the board needed to decide was the definition of "members of the household". He commented that Gene set out an email that described the word "Household" as per the legal insured definition and the medical industry.

Omar was not all that comfortable with the insured portion of the definition. He was more favorable toward the Family definition.

Gene commented that in our situation either one would work. You almost have to have some definition as to how long a person lives with someone.

Omar commented that there has to be a definition. None of these definitions cover renters, caretakers, etc.

Gene commented that the board can handle individual cases that fall outside the scope of the definition.

Gene commented that we are in a unique situation that we have properties with multi-residences.

Patti commented that Lifeline subscription is per person, per couple or three or more.

Omar commented that this would be tabled until the next meeting.

7. CALL TO PUBLIC

8. ADJOURNMENT

Terry made a motion to adjourn and Kathleen seconded. Omar called for a vote. Motion carried 5-0.

Omar adjourned the meeting at 8:02 PM.

Approved January 17, 2013

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Omar Rood

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Terry Tompkins

