

# MINUTES, ARIVACA FIRE DISTRICT

January 19, 2012

The Arivaca Fire District governing Board met Thursday, January 19, 2012 at the Arivaca Fire Station, 16091 West Universal Ranch Road, Arivaca, Arizona.

1. CALL TO ORDER

Omar Rood called the meeting to order at 7:00 PM

2. ROLL CALL OF BOARD MEMBERS

Present: Mark Dresang  
Kathleen Wishnick  
Terry Tompkins  
Jim Meade  
Omar Rood

3. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance.

4. APPROVAL OF MINUTES

A. Regular session of December 15, 2011

Mark made a motion to approve with typo corrections and Kathleen seconded. Omar called for a vote. Motion carried 5-0.

5. REPORTS AND CORRESPONDENCE

A. A written report was submitted by Acting Fire Chief Claire Wood and read by EMS Captain, Bryan Cohn..

- Personnel Update

There are 27 responders currently active on the roster

- Administrative

Ordering of ALS supplies on hold until the new Fire Chief takes over

- Red Shirt Program

1 member at this time.

- Ordering of Supplies

No medical supplies were ordered

- Fire Calls

1 vehicle fire

- EMS Calls

9 EMS calls, 1 vehicle fire, 2 community assists

- Trucks/Equipment Status/Maintenance/Repairs

All vehicles were in quarters and in service for the month of November. Parts were ordered to repair 1250; Brian Hayes repaired 1250.

- Grant

Have not heard anything back on grants submitted.

- Training

Weekly training sessions are held for who ever shows up.

Samantha Beal commented that the grant for the new ambulance was not approved. She requested to know the reasons as to why the grant was not approved.

- B. Fire Board Chairman's Report  
Omar commented that there were 12 applicants for the Fire Chief position. He also commented that the Arivaca Fire District Auxiliary was turned down for the White Elephant Grant and he would like to contact someone with that organization to find out why.
- C. Treasurer's report from Kathleen Wishnick  
She went over the financial reports.  
Kathleen made a motion to approve the reports and Terry seconded it. Omar called for a vote, the motion carried 5-0.

#### BUSINESS

- A. Discussion and update from operations on formation of emergency disaster plan committee.  
There has been no update on this. This has been tabled until the March meeting.
- B. Discussion on hiring a collection agency  
Kathleen requested this be taken off the agenda until the Fire District is able to start billing.
- C. Report from Web Committee.  
Mark commented that he had found the history for the web page and he sent it to Alan to add.
- D. Discussion/motion on Mutual Aid Agreement with Three Points  
Patti commented that the attorney stated he had signed it and mailed it to us for board signatures.
- E. Fees outside the district area  
Roger Beal commented that people may want to subscribe. Terry made a motion to table this until the March, 2012 meeting and Jim seconded. Omar called for a vote. Vote carried 5-0.
- F. Board discussion on Fire Chief Applications  
Omar commented that half of the applicants wanted the discussion in a public meeting and the other half wanted it in an executive session. He stated that because of this the board did not feel that they could discuss the applications fairly. Therefore, the board rated the applications with no discussion. He also commented that there were 12 applications.
- G. Public Discussion on hiring a Fire Chief  
Omar commented that based on the ratings of the applications, 5 were selected to proceed with the interview. They are: Albert Alcalde, Samantha Beal, Fred Perez, Jimmy Sebree and Scott Van Boerum. He asked Patti to schedule the interviews for Friday the 27<sup>th</sup>. Omar commented that Samantha Beal would be the first person and to schedule her interview for 9 AM. He stated the interviews would be about an hour long.  
Omar asked each board member to come up with questions that they thought should be included in the interview.
- H. Discussion on the Policy and Procedure Manual  
Kathleen made a motion to table this until March, 2012 meeting and Jim seconded. Omar called for a vote. Motion carried 5-0.
- I. Public discussion/motion/action on applying for a CON.  
Omar commented nothing has been done on this item. Terry made a motion to table this until March, 2012 and Jim seconded.
- J. Report from the radio committee.  
Terry stated there has been nothing to report.
- K. Update on the audit  
Kathleen commented that there was nothing to report.
- L. Public Discussion on the Review of the 5-year plan as stated on the impact statement  
Terry made a motion to table this until the March, 2012 meeting. Jim seconded. Omar called for a vote. Motion carried 5-0.
- M. Public Discussion/motion/action on allowing Acting Fire Chief Claire Wood to use the credit card for meals, purchases, etc. at her discretion.  
Terry made a motion to allow Acting Fire Chief Claire Wood to use the credit card at her discretion and Jim seconded. Omar called for a vote. Motion carried 5-0.

6. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Arivaca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

Roger Beal thanked the District for a job well done in putting out the truck fire at the Arivaca Mercantile. In addition, he wanted to thank those that responded.

7. ADJOURNMENT

Terry made a motion to adjourn and Kathleen seconded. Unanimously approved by all. Omar adjourned the meeting at 7:46 PM

Approved February 23, 2012

---

Omar Rood

---

Terry Tompkins