

MINUTES, ARIVACA FIRE DISTRICT

June 20, 2017

The Arivaca Fire District Governing Board met in Regular session Tuesday, June 20, 2017 at the Arivaca Fire District Station, 16091 West Universal Ranch Road, Arivaca, Arizona for a regular board meeting.

1. CALL TO ORDER/ROLL CALL

Kathleen called the meeting to order at 2:02 PM

ROLL CALL OF BOARD MEMBERS

Present: Kathleen Wishnick
Beth Lusby
Gene Gibson
Bill Clauss
Absent: Terry Tompkins

2. REGULAR BUSINESS MEETING

3. PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

All present joined in.

- A. Consent Agenda - Discussion/Possible action on approving the minutes from the following meetings
 - 1. May 16, 2017 minutes
 - 2. April 28, 2017 minutes

Gene made a motion to approve all minutes and Bill seconded. Kathleen called for a vote. Motion carried 4-0.

4. CALL TO THE PUBLIC

4. BUSINESS

- A. Fire Chief Larry Austin's oral and written report for May.
Chief Larry gave oral and written report.
- B. Fire Board Chairperson's Report.
Kathleen commented on the DOL report and the upcoming AFCA and AFDA Conference in Glendale, Arizona. She also wished Board Member Gene Gibson good luck on his upcoming surgery.
- C. Discussion/Possible Action/Review: Review and Approval of May 2017 Financial Report, banking statements, check registers, balance statements, warrant account; confirm all board members received and reviewed all financial data. Treasurer Bill Clauss will report on the ending balances in the checking, warrant and petty cash accounts as of May 31, 2017. Bill to comment on moving funds from the warrant account to the regular checking account before the end of the fiscal year.
Kathleen asked if all had reviewed all financial Data. Gene, Kathleen and Bill stated they had reviewed the Data. Beth commented that she had not.
- D. Cash Flow presented by Chief Larry Austin
Chief Austin presented the Cash Flow to the board showing income and expenses for the fiscal year up to June 20, 2017

5. COMMITTEE MEETINGS - REPORTS ONLY NO DISCUSSION

- A. Report from Finance Committee - No report.
- B. Report from Pension Board - No report.
- C. Report from Fire Wise Committee - No Report.

6. BUSINESS

- A. Discussion on PTO which is required starting July 1, 2017.
Chief Austin commented that they had entered into an agreement with Paychex to keep up with the PTO for sick leave. He commented that this has to be reported on each paystub and it was only a \$5.00 pay period charge.
Bill commented that as of January 1, 2018, Chief Austin's contract will have to have an addendum changing his pay to \$21,900 in order to meet minimum wage guidelines.
- B. Public Discussion//possible motion/action on accepting budget for 2017-2018 and 2018-2019 and signing the A.R.S.48-805.2 certification. Board members will discuss accepting the budget and approve the signing of the certification.
Gene made a motion to accept the budget as posted and to sign the A.R.S.48-805.2 certification and Beth seconded. Kathleen called for a vote. Motion carried 4-0.
- C. Discussion/Possible Motion/Action on signing Chief Larry Austin's one year contract.
Kathleen commented the contract had been approved at a prior meeting and only thing needed was for herself as chair and Chief Austin to sign the contract. Both parties signed.
- D. Review/Discussion/Possible Motion regarding District vehicles and apparatus including a report on the status of the maintenance, repairs and identifying potential vehicles or apparatus to evaluate for surplus.
Chief Austin commented he talked about repairs in his chief report and there were currently no items to surplus.
- E. Discussion on International Medical Direction and International Medical Education with guest speaker Nathan Lewis. Nathan Lewis will speak about this company.
Nathan Lewis gave a background of the company as well as what the company would do for us including, but not limited to, providing Medical Direction, offer training classes and deliver drugs. He also talked about the Treat and Refer program. He commented that there would be a startup fee of \$800 and a monthly free from then on of \$365.00. He stated this fee would be forever and there was no extra charge for the treat and refer program.
Gene asked this to be put on next month's agenda so it could be sent to the budget committee to find the funding necessary.

7. CALL TO PUBLIC

Richard Goodsell commented that he had attended one of Nathan's training sessions in Amado and was very impressed with his style and how he trains people.

8. ADJOURMENT

Gene made a motion to adjourn and Beth seconded. Kathleen closed the meeting at 3:00 PM.

July 18, 2017

Kathleen Wishnick, Chairperson

Terry Tompkins, Clerk