

MINUTES, ARIVACA FIRE DISTRICT

September 18, 2018

The Arivaca Fire District Governing Board met in Regular session Tuesday, September 18, 2018 at the Arivaca Fire District Station, 16091 West Universal Ranch Road, Arivaca, Arizona for a regular board meeting.

1. CALL TO ORDER/ROLL CALL

Kathleen called the meeting to order at 2:04 PM

ROLL CALL OF BOARD MEMBERS

Present: Kathleen Wishnick
Beth Lusby
Terry Tompkins
Bill Clauss

2. REGULAR BUSINESS MEETING

- A. PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE
All present joined in.
- B. Consent Agenda - Discussion/Possible action on approving the minutes from the following meetings
 - 1. August 22, 2018 - Regular Board Meeting.
Terry made a motion to approve the minutes and Beth seconded. Kathleen called for a vote and motion carried 4-0.

3. CALL TO THE PUBLIC

Patti commented that the next agenda had to include changing the date of the November meeting to either Friday, November 16th or Friday, November 23rd as Tangye Beckham, new incoming board member was only off on Fridays and Clerk Terry Tompson had to swear her in before the December meeting. She also commented that at the October meeting there needs to be a discussion/motion/action on contacting Pima County Board of Supervisors. The Board of Supervisors cannot send anyone down unless the Board approves it and therefore it has to be on their November agenda. She also commented that the October meeting a date for the December board meeting had to be decided so when she contacts the Board of Supervisors she will have a date for them so they will know when appointed people from the county will have to come down. Patti stated that the meeting had to be as close to the 1st of December as possible so the new board members can go to the bank. Patti cannot pay any bills until new board members are on the banking and warrant accounts. She also commented that she would ask the Board of Supervisors if the people appointed would have to be sworn in by Clerk Terry Tompkins or if Patti, Deputy Clerk could sign them in. If Terry has to sign them in a special meeting in November may have to be called, otherwise if Patti can sign them in then she can do it at the November meeting.

Kathleen commented to add these items to the October agenda.

4. BUSINESS

- A. Fire Chief Larry Austin's oral and written report for September, 2018.
Chief Austin gave oral and written report.
- B. Fire Board Chairperson's Report.
Kathleen gave an oral report. She commented that she had spoken to Chief Wunder of Green Valley Fire District. Chief Wunder commented that there were several rural communities having problems finding board members. He also commented that there is a new attorney practicing fire law. He will provide us with the name and number.
Patti asked Kathleen if the board wanted her to contact them once we got the name and number so the new board could decide if they wanted to utilize him/her or continue with present attorney.

Kathleen also commented that she took care of the federal income tax withholding on both the regular and wildland accounts. Since we are a government entity we do not pay federal taxes.

- C. Discussion/Possible Action/Review: Review and Approval of August, 2018 Financial Report, banking statements, check registers, balance statements, warrant account; confirm all board members received and reviewed all financial data. .
All the board members commented that they had all received and reviewed the financial statements for August 2018.
- D. Cash Flow presented by Chief Larry Austin
Chief Austin presented the Cash Flow to the board showing income and expenses for the fiscal year up to September 16, 2018.

5. COMMITTEE MEETINGS - REPORTS ONLY NO DISCUSSION

- A. Report from Finance Committee - No Report.
- B. Report from Pension Board - No Report
- C. Report from Fire Wise Committee - No Report.

6. OLD BUSINESS

- A. Public Discussion on upcoming elections.
Patti Jent commented that there is a Notice of Elections to be published in the Green Valley News and the Connection. However we are not on the ballot this year as we only have 1 person that submitted the paperwork to be on the Fire District Board and we had 3 openings. Patti asked if this item could be removed from the agenda.
Kathleen said yes this item could be removed from the agenda.
- B. Public Discussion/Possible Motion/Action on appointing board member to replace Owen Gene Gibson. Gene had 2 years left of his service on the board.
Kathleen commented that she had talked to Bill Daffron. She asked Chief Austin to follow up to see if he was interested.
Patti read the emails from the county that she had received regarding what needed to be done in order for the Pima County Board of Supervisors to appoint people to serve on the Arivaca Fire District Board.

7. NEW BUSINESS

- A. Public Discussion/Possible Motion/Action on approving the addendum to Chief Austin's contract regarding vacation time.
Chief Austin commented that he would like to have this in his contract so the new board that takes effect on December 1, 2018 would be aware of his vacations. The addendum includes 3 weeks of paid vacation time each fiscal year.
He also commented that he would like \$200.00 for uniform allowance to purchase shirts and pants as necessary.
Terry made a motion to approve the addendum to the contract and Beth seconded.
Kathleen called for a vote. Motion carried 4-0.
- B. Public Discussion/Possible Motion/Action on approving out of state Wildland for trucks and/or personnel
Chief Austin commented that we have a Type 6 and an ambulance that can go out of state. He stated Elephant Head has an engine boss and if all their trucks are out he would like board approval to send one of our trucks out. He commented that if any of our wildland firefighters went out they would be paid by Elephant Head and we would only bill for our truck. The truck will make money and Elephant Head will bill and pay our personnel.
Kathleen asked if our vehicles would pass other state requirements.
Chief Austin commented that they would.
Terry made a motion to allow the Fire Chief at his discretion to send personnel and equipment to out of state fires. Our fire district would bill for the truck and Elephant Head or other company/district/department would bill and pay our personnel.

8. CALL TO PUBLIC

Richard Goodsell commented that Chief Austin is on call 24/7 and he responds to every call. He never gets a day off. Richard commented that Chief Austin is doing a good job.

Patti commented that Richard Goodsell had done a great job on our maps showing addresses and locations and he had just recently done a map showing our service area. The new map shows the Roads with mile markers and also the roads along Highway 286/Sasabe Highway.

9. ADJOURMENT

Terry made a motion to adjourn and Beth seconded. Kathleen closed the meeting at 2:38 PM.

October 16, 2018

Kathleen Wishnick, Chairperson

Terry Tompkins, Clerk