

MINUTES, ARIVACA FIRE DISTRICT

December 18, 2017

The Arivaca Fire District Governing Board met in Regular session Monday, December 18, 2017 at the Arivaca Fire District Station, 16091 West Universal Ranch Road, Arivaca, Arizona for a regular board meeting.

1. CALL TO ORDER/ROLL CALL

Kathleen called the meeting to order at 2:06 PM

ROLL CALL OF BOARD MEMBERS

Present: Kathleen Wishnick
Terry Tompkins
Gene Gibson
Absent: Beth Lusby
Bill Clauss

2. REGULAR BUSINESS MEETING

- A. PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE
All present joined in.
- B. Board Elections
Kathleen commented that this was on last month's agenda and should have been deleted from this meeting
- C. Consent Agenda - Discussion/Possible action on approving the minutes from the following meetings
 - 1. November 21, 2017 minutes
Terry made a motion to approve all minutes and Kathleen seconded. Kathleen called for a vote. Motion carried 2-0 with Gene abstaining as he was not at the meeting.

3. CALL TO THE PUBLIC

4. BUSINESS

- A. Fire Chief Larry Austin's oral and written report for November 2017.
Chief Larry gave oral and written report.
- B. Fire Board Chairperson's Report.
Kathleen commented on Chief Austin's and her meeting with Pima County on November 29, 2017. Another follow up meeting will be in January 2018.
- C. Discussion/Possible Action/Review: Review and Approval of November, 2017 Financial Report, banking statements, check registers, balance statements, warrant account; confirm all board members received and reviewed all financial data. .
All the board members commented that they had all received and reviewed the financial statements for November, 2017.
- D. Cash Flow presented by Chief Larry Austin
Chief Austin presented the Cash Flow to the board showing income and expenses for the fiscal year up to December 14, 2017.

5. COMMITTEE MEETINGS - REPORTS ONLY NO DISCUSSION

- A. Report from Finance Committee - No report.
- B. Report from Pension Board - Chief Austin reported that in 2017 the Pension and Relief fund received \$1,098.39 from the state and there is now a balance in the account of \$3,620.98.
- C. Report from Fire Wise Committee - No Report.

6. NEW BUSINESS

- A. Public Discussion/Motion/Possible action on allowing Chief Austin to purchase a gurney with the funds from the White Elephant Grant.
Chief Austin commented that the Fire District had submitted a grant to the White Elephant in the amount of \$8,995 for a power gurney for the ambulance. They awarded us \$8,900. Chief Austin commented that the board had previously approved submitting and accepting the grant if awarded. He commented that the gurney he was looking at was approximately \$8,995 and therefore he would have to use approximately \$100 of district funds to make the purchase. Terry made the motion to purchase the gurney with the grant funding and up to \$100 of district funding and Gene seconded.
Kathleen called for a vote.
Motion carried 3-0.

- B. Public Discussion/Motion/Possible action on approving the Annual Review by Saunders Company, LTD.
Kathleen asked if everyone had reviewed the draft of the review and all board members said they had reviewed it.
Kathleen asked if anything needed to be changed. Terry and Gene commented no.
Kathleen commented the only thing she would like to see changed was under Factors Affecting Future Returns. Wording needed to be changed from "Plans to hire more staff" to Plans to bring on more Volunteers".
Gene made a motion to accept the review with the change and Terry seconded.
Kathleen called for a vote.
Motion carried 3-0.

7. CALL TO PUBLIC

8. ADJOURMENT

Gene made a motion to adjourn and Terry seconded. Kathleen closed the meeting at 2:31 PM.

January 16, 2018

Kathleen Wishnick, Chairperson

Terry Tompkins, Clerk